

Town of Brookfield  
P.O. Box 83  
Brookfield New York, 13314  
(899)-3004

**CODE ENFORCEMENT OFFICE  
DEMOLITION PERMIT APPLICATION  
PERMIT # \_\_\_\_\_**

Applications hereby made to the Code Enforcement Officer for the issuance of a Demolition Permit must be pursuant the Building Code of the State of New York Section 3303.1 for the demolition of buildings. The applicant or owner agrees to comply with all applicable laws, ordinances, regulations and all conditions expressed within this application which are part of these requirements, and also will allow any inspector to enter the premises for the required inspections.

**PLEASE READ THE APPLICATION INSTRUCTIONS CAREFULLY AND COMPLETE ALL PARTS AND INCLUDE A SCHEDULE FOR DEMOLITION.**

**INSTRUCTIONS**

- Any work covered by this application may not commence prior to the issuance of a demolition permit.
- There must be an Asbestos Pre-Demolition Survey Report performed on any commercial dwellings or any residential dwelling over 20 years in age.
- The demolition permit shall be kept on the premises, be in sight for the public to view, and demolition plans be available for inspection throughout the progress of work.

**NO BUILDING SHALL BE DEMOLISHED UNTIL A DEMOLITION PERMIT HAS BEEN ISSUED.**

Any deviation from the approved plans must be authorized will result in additional fees.

**ALL DEMOLITION PERMITS EXPIRE ONE MONTH FROM ISSUANCE.**

**DEMOLITION PERMIT FEE**

**\$50.00**

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Permit # \_\_\_\_\_ Date \_\_\_\_\_

Applicant Name \_\_\_\_\_ Owner \_\_\_\_\_

Applicant Address \_\_\_\_\_ Owner Address \_\_\_\_\_

Phone ( ) \_\_\_\_\_ Phone ( ) \_\_\_\_\_

Applicant is (check one or more) Owner \_\_\_\_\_ Contractor \_\_\_\_\_ Other \_\_\_\_\_

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Project Location \_\_\_\_\_

Tax Map Number # \_\_\_\_\_

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Description of the work to be done \_\_\_\_\_

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- **Construction documents and a schedule for demolition must be submitted and no work shall be done until such construction documents or schedule, or both are approved by the Code Enforcement Officer**
  - **The work of demolishing any building shall not be commenced until pedestrian protection is in place.**
  - **Where a structure has been demolished or removed, the vacant lot shall be filled and maintained to the existing grade level.**
  - **Provisions shall be made to prevent the accumulation of water or damage to any foundations on the premises or the adjoining property.**

- YOU MUST NOTIFY ALL SERVICE UTILITY COMPANIES, AND ALL CONNECTIONS SHALL BE DISCONTINUED AND CAPPED.
  
- COMBUSTIBLE DEBRIS SHALL NOT BE ACCUMULATED WITHIN BUILDINGS. COMBUSTIBLE DEBRIS, RUBBISH AND WASTE MATERIAL SHALL BE REMOVED FROM BUILDINGS AT THE END OF EACH SHIFT OF WORK. COMBUSTIBLE DEBRIS, RUBBISH AND WASTE MATERIAL SHALL NOT BE DISPOSED OF BY BURNING ON SITE.
  
- OPERATIONS INVOLVING THE USE OF CUTTING AND WELDING SHALL BE DONE ONLY WHEN SPECIAL FIRE PRECAUTIONS ARE IN PLACE.
  
- STRUCTURES THAT ARE UNDER DEMOLITION SHALL BE PROVIDED WITH NOT LESS THAT ONE APPROVED PORTABLE FIRE EXTINGUISHER ON ALL FLOOR LEVELS WHERE COMBUSTIBLE MATERIALS HAVE ACCUMULATED.

**APPLICANT CERTIFICATION** – I hereby certify that I have read the instructions and examined this application and know the same to be true and correct. All provisions of laws and ordinances covering this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating demolition of or land use or the performance of demolition.

\_\_\_\_\_  
Signature of Owner/Applicant

\_\_\_\_\_  
Date

The application of \_\_\_\_\_ dated \_\_\_\_\_, 20\_\_\_\_  
is hereby (approved) (disapproved) and permission (granted) (refused) for the demolition  
of a building and or accessory structure as set forth above.

Reason for refusal of permit \_\_\_\_\_

Dated \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Code Enforcement Officer