

A REGULAR meeting of the Town Board of the Town of Brookfield, County of Madison, State of New York was held at the Brookfield Town Hall, Brookfield, NY on January 13, 2020.

PRESENT:	Supervisor	Loren Corbin
	Councilman	Clinton Abrams
	Councilman	Dewitt Head
	Councilman	Joseph Walker
	Councilman	Jefferson Mayne
	Town Clerk	Sherry Perretta
	Highway Supt.	Paul Owens
	Town Attorney	VACANT

OTHERS PRESENT: approximately 12 guests

Supervisor Corbin called the meeting to order at 6:55 pm.

**RESOLUTION 32-2020**  
**APPROVAL OF MINUTES**

On a motion by Abrams, seconded by Walker, the following resolution was

ADOPTED by ROLL CALL VOTE

Abrams	AYE
Corbin	AYE
Head	AYE
Mayne	AYE
Walker	AYE

Resolved that the minutes of December 12, 2019 Regular and December 30, 2019 End-Of-Year be approved as presented.

**REPORTS OF TOWN OFFICIALS**

**Planning**

- Next meeting scheduled for Thursday, March 5, 2020.
- No meeting will be held in the month of February, 2020.
- No new business from January 2, 2020 meeting.
- All members are interested in attending the Annual Conference to be held in Bolton Landing, NY April 19<sup>th</sup> – April 21<sup>st</sup>. After discussion, the Board agreed to sending only 2 members this year due to cost.

**Town Clerk/Tax Collector**

- Town Clerk Perretta presented the Town Clerk monthly report for December 2019 with total disbursement of \$379.50
- Email regarding NYS OASAS Narcan training available statewide.
- Email regarding new law regarding availability of birth certificate for adoptees.
- Letter from State of NY Unified Court System regarding annual Justice Court audit.
- Email regarding webinar to be held January 8, 2020 on Environmentally Preferable Lighting Contract from Office of General Services.

**Supervisor**

- Supervisor Corbin presented his monthly report.

**Highway**

- Highway Committee met with Highway Superintendent Owens to review bills and coding.
- Highway Supt. Owens reported issues with radio communications.
- Highway Supt. Owens reported issues with fuel system card reader.
- Highway Supt. Owens reported that the 2020 Mack has been paid for. It will be picked up this week.

**Town Attorney (VACANT)**

- No report.

**Buildings/Insurance**

- Town Clerk Perretta reported coverage updates – 2020 Mack added; Dugouts and basketball court added for Brookfield Park

**Rules/Special Districts**

- No report.

**Finance**

- Supervisor Corbin gave a summary of the balance sheet.

**Parks**

- Diane Head reported that grant funding has been secured from Mid-York in the amount of \$5,000 for the Brookfield Park. The funds are for the purchase of a shed for storage.

**Safety**

- No report

**Comprehensive Planning Committee**

- No report

**Codes Enforcement**

- No report
- Councilman Abrams would like an update on the junkyard inspections.
- Councilman Abrams would like to see the Codes Officer attend meetings.

**Dog Control Officer**

- Beagle mix at large with no license tag, rabies tag or identification taken to Wanderer's Rest.

**Justice Court**

- No report

**Town Hall Improvement Committee**

- Committee is hoping to meet in February.

**Historian**

- The Historical Society meets on the 4<sup>th</sup> Tuesday of each month.
- No report

**RESOLUTION 33-2020**

**STANDARD WORK DAY AND REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS**

On a motion by Abrams, seconded by Head, the following resolution was

ADOPTED by ROLL CALL VOTE

Abrams	AYE
Corbin	AYE
Head	AYE
Mayne	AYE
Walker	AYE

See attached RS 2417-A Standard Work Day and Reporting Resolution for Elected and Appointed Officials.

**RESOLUTION 34-2020**

**AUDIT OF CLAIMS**

On a motion by Abrams, seconded by Walker, the following resolution was

ADOPTED by ROLL CALL VOTE

Abrams	AYE
Corbin	AYE
Head	AYE
Mayne	AYE
Walker	AYE

Resolved that the Supervisor's bills be paid on Abstract #01-20 in the following amounts:

General Fund	No. 1 - 12	\$ 44,858.05
Highway Fund	No. 1 - 10	\$ 182,173.69
Paid Prior to Audit	No. 1 - 2	\$ 265.00

**RESOLUTION 35-2020**

**AUTHORIZE PAYMENT TO BACKYARD OUTFITTERS FOR BROOKFIELD PARK SHED**

On a motion by Abrams, seconded by Mayne, the following resolution was

ADOPTED by ROLL CALL VOTE

Abrams	AYE
Corbin	AYE
Head	AYE
Mayne	AYE
Walker	AYE

BE IT RESOLVED, that the Town Board of the Town of Brookfield hereby authorizes payment to Backyard Outfitters for the Brookfield Park shed upon receipt of grant funds.

PUBLIC COMMENT:

D. Weaver – Question regarding maintenance on Chase Rd. It is a seasonal road and maintenance is not required between December 1<sup>st</sup> and April 1<sup>st</sup>.

H. Wratten – Expressed concerns over the condition of Cole Hill Rd and Carter Rd.

On a motion by Head and seconded by Walker, the meeting was adjourned at 8:00 pm. Carried unanimously.