

A REGULAR meeting of the Town Board of the Town of Brookfield, County of Madison, State of New York was held at the Brookfield Town Hall, Brookfield, NY on January 14, 2019.

PRESENT:	Supervisor	Loren Corbin
	Councilman	Clinton Abrams
	Councilman	Dewitt Head
	Councilman	Joseph Walker
	Councilman	Jefferson Mayne
	Town Clerk	Sherry Perretta
	Highway Supt.	Paul Owens
	Town Attorney	Tina Weyland-Smith

OTHERS PRESENT: approximately 10 guests

Supervisor Corbin called the meeting to order at 7:05 pm with the Pledge to the Flag.

Supervisor Corbin introduced Tina Weyland-Smith, Town Attorney and requested that the Board enter executive session to discuss litigation issues.

Motion by Abrams, second by Head at 7:05 pm that the Board enter executive session for the purpose of discussing pending and current litigation issues with the Town Attorney in attendance. Carried unanimously.

Motion by Walker, second by Mayne at 7:53 pm that the Board exit executive session and resume the regular meeting. Carried unanimously.

Supervisor Corbin advised that motion for default judgement to be served for February 8, 2019 in regards to Kabana litigation issue.

RESOLUTION 32-2019 APPROVAL OF MINUTES

On a motion by Abrams, seconded by Mayne, the following resolution was

ADOPTED by ROLL CALL VOTE

Vote of Board: All Ayes Abrams, Corbin, Head, Mayne, Walker

Resolved that the clerk dispense with the reading of the minutes of December 10, 2018 Regular and January 2, 2019 Special meetings and that the minutes be approved as presented.

REPORTS OF TOWN OFFICIALS

Planning

- No new business and no pending business at this time.
- Chairman McCoach would like to attend the 2019 NYPF Conference in April. Registration is due in March.
- Next meeting scheduled for Thursday, February 7, 2019.

Town Clerk

- Town Clerk Perretta presented the Town Clerk monthly report for December with total disbursement of \$661.75.
- Email received – where to report Frontier complaints.
- Letter received – Assessor, Appraiser, and Engineering training at AOT Annual Meeting.
- Mercy Flight Central report for Madison County.
- Letter received from Hamilton Public Library requesting contribution in the amount of \$350 for 2019. Travis Olivera provided the Board with additional information.

RESOLUTION 33-2019 AUTHORIZE CONTRIBUTION TO HAMILTON PUBLIC LIBRARY FOR 2019

On a motion by Head, seconded by Abrams, the following resolution was

ADOPTED by ROLL CALL VOTE

Vote of Board: All Ayes Abrams, Corbin, Head, Mayne, Walker

Resolved that a contribution in the amount of \$350 be sent to the Hamilton Public Library for 2019 in support of their dedication to providing library services for the Town of Brookfield.

Supervisor

- Supervisor Corbin presented his Supervisor’s report for January. A copy of same is hereby attached.

Highway Superintendent

- Waiting to hear on truck repairs.
- New 2019 Ford F350 is scheduled for delivery tomorrow (01/15/2019).

Town Attorney (Tina Weyland-Smith)

- No report.

Buildings/Insurance

- Town Hall is in need of new entrance doors (Supervisor, Clerk/Board Room, Court), new window in Clerk’s office and new locks for all doors. Resolution to be prepared for next meeting.
- Town Highway Garage needs review of issue with chimneys on roof being pulled off when snow slides off.

Finance

- Supervisor Corbin gave a summary of the balance sheet.
- Supervisor Corbin introduced Brynley Wilcox, Town Bookkeeper and thanked her for all of her hard work.

Parks

- No reports. Parks are closed for winter season.

Safety

- Safety Committee to inspect junkyards when weather breaks.

Comprehensive Planning Committee

- Committee is working on 2019 Citizen Survey.
- Next meeting scheduled for Thursday, February 14, 2019 at the Town Hall at 7:00 pm.

Codes Enforcement

- No report

Historian

- The Historical Society meets on the 4th Tuesday of each month.
- Historian Stalter reported on the many presentations that she delivered in 2018 on topics that included Craine silos and Mertilla Mynor.
- The Historical Society has no deed for the Methodist Church building on Church St.
- Regular meetings will resume in April.
- The Historical Society is in need of members.
- Last year's theme was Books.

Dog Control Officer

- No report.

Justice Court

- No report.

Town Hall Improvement Committee

- Committee is trying to schedule a meeting for February.

RESOLUTION 34-2019 AUDIT OF CLAIMS

On a motion by Abrams, seconded by Walker, the following resolution was

ADOPTED by ROLL CALL VOTE

Vote of Board: All Ayes Abrams, Corbin, Head, Mayne, Walker

Resolved that the Supervisor's bills be paid on Abstracts #1-19 in the following amounts:

General Fund	No. 1 - 15	\$ 49,687.12
Highway Fund	No. 1 - 12	\$ 49,681.10

RESOLUTION 35-2019 MODIFY 2018 TOWN OF BROOKFIELD BUDGET

On a motion by Abrams, seconded by Walker, the following resolution was

ADOPTED by ROLL CALL VOTE

Vote of Board: All Ayes Abrams, Corbin, Head, Mayne, Walker

Resolved that the 2018 Town of Brookfield Budget be and hereby is modified as follows:

FUND: A

Code	Description	From:	To:	Difference:
A1010.4	Town Board Contractual	1,700	2,100	400
A1330.4	Tax Collection Contractual	3,025	4,050	1,025
A1355.4	Assessor Contractual	640	705	65
A1410.4	Town Clerk Contractual	3,000	3,350	350
A1420.4	Attorney Contractual	4,000	4,950	950
A1620.4	Building Contractual	15,000	15,350	350
A5010.4	Superintendent Contractual	550	875	325
A5132.2	Garage Equipment	755	805	50
A5132.4	Garage Contractual	28,050	32,900	4,850
A7110.42	North Brookfield Park Contractual	2,600	3,000	400
A7310.4	Youth Programs Contractual	3,900	4,800	900
A9030.8	Social Security	8,500	9,800	1,300
A1990.4	<i>Contingent Line</i>	<i>12,375</i>	<i>1,410</i>	<i>(10,965)</i>

FUND: DA

Code	Description	From:	To:	Difference:
DA5130.2	Machinery Equipment	0	8,700	8,700
DA5130.4	Machinery Contractual	54,200	80,850	26,650

DA5140.4	Brush & Weeds Contractual	0	2,000	2,000
DA5142.1	Snow Removal Personnel	174,174	181,574	7,400
DA5142.4	Snow Removal Contractual	55,000	106,500	51,500
DA9030.8	Social Security	22,650	23,100	450
DA9089.8	Highway Uniforms	7,500	8,950	1,450
DA5112.2	Capital Improv. (CHIPS)	225,000	355,550	130,550
DA3501	State Aid (CHIPS)	225,000	355,550	130,550
DA5110.4	General Repairs Contractual	67,744	30,000	(37,744)
DA9785.6	Principal on Indebtedness	120,000	116,750	(3,250)
DA9785.7	Interest on Indebtedness	20,000	11,100	(8,900)
DA2300	Services for Other Govts	130,000	167,500	37,500
DA3960	FEMA Reimbursements	16,600	27,356	10,756

RESOLUTION 36-2019 **MODIFY 2019 TOWN OF BROOKFIELD BUDGET**

On a motion by Abrams, seconded by Walker, the following resolution was

ADOPTED by ROLL CALL VOTE

Vote of Board: All Ayes Abrams, Corbin, Head, Mayne, Walker

Resolved that the 2019 Town of Brookfield Budget be and hereby is modified as follows:

FUND: DA

Code	Description	From:	To:	Difference:
DA5130.2	Machinery Equipment	5,000	12,623	7,623
DA5110.4	General Repairs Contractual	80,000	72,377	7,623

RESOLUTION 37-2019 **AUTHORIZE TOWN SUPERVISOR TO EXECUTE
LETTER OF ENGAGEMENT TO RETAIN BRYN ON THE
BOOKS LLC AS BOOKKEEPER TO THE SUPERVISOR**

On a motion by Abrams, seconded by Walker, the following resolution was

ADOPTED by ROLL CALL VOTE

Vote of Board: All Ayes Abrams, Corbin, Head, Mayne, Walker

Resolved that the Town Board of the Town of Brookfield hereby authorizes Supervisor Corbin to execute letter of engagement to retain the services of Bryn on the Books LLC as Town Bookkeeper to the Supervisor for the period of January 1, 2019 through December 31, 2021.

PUBLIC COMMENTS:

D. McCoach – unsure how much the salt shed actually cost. Supervisor Corbin is researching and Bookkeeper Wilcox provided some information as to why an exact cost is still not established.

R. Owen – Thanks to Supervisor Corbin for the amount of information he was able to provide to the public in such a short time.

T. Olivera – information on placing a Little Free Library (a book sharing box) in Brookfield. He will reach out with more information and discuss possible location(s) when weather breaks.

P. Louise, Reporter – requested a copy of Supervisor’s report.

D. Head, Councilman – asked Hwy. Supt. Owens about eye injury to employee. Reported as doing fine.

J. Mayne, Councilman – questioned status of salt shed tarp repair. Councilman Abrams to follow-up with Eagle Associates.

L. Corbin, Supervisor – questioned decision on size of salt shed. Is it big enough?

On a motion by Head and seconded by Walker, the meeting was adjourned at 8:50 pm. Carried unanimously.