

A REGULAR meeting of the Town Board of the Town of Brookfield, County of Madison, State of New York was held at the Brookfield Town Hall, Brookfield, NY on February 11, 2019.

PRESENT: Supervisor Loren Corbin
 Councilman Clinton Abrams
 Councilman Dewitt Head ABSENT
 Councilman Joseph Walker
 Councilman Jefferson Mayne

 Town Clerk Sherry Perretta
 Highway Supt. Paul Owens
 Town Attorney Tina Weyland-Smith ABSENT

OTHERS PRESENT: approximately 10 guests

Supervisor Corbin called the meeting to order at 7:00 pm with the Pledge to the Flag.

RESOLUTION 38-2019
AWARD #2 HEATING OIL, REGULAR GASOLINE, ULTRA LOW-SULPHUR DIESEL FUEL & PROPANE BIDS FOR 2019

On a motion by Abrams, seconded by Walker, the following resolution was

ADOPTED by ROLL CALL VOTE

Abrams AYE
Corbin AYE
Head ABSENT
Mayne AYE
Walker AYE

Resolved, that #2 Heating Oil, Regular Gasoline, Ultra Low-Sulphur Diesel fuel and Propane for 2019 be awarded as follows:

<u>PRODUCT</u>	<u>AWARDED TO</u>	<u>AWARD PRICE</u>
#2 Heating Oil	Mirabito Energy Products	\$2.0994 Fixed
Furnace Contract	Mirabito Energy Products	\$150.00
Regular Gasoline	Mirabito Energy Products	\$1.5925 Fluctuating
ULSD Summer	Mirabito Energy Products	\$2.0506 Fixed
ULSD Winter	Mirabito Energy Products	\$2.2106 Fixed
Propane	Buell Fuels, LLC	\$1.1325 Fixed

**RESOLUTION 39-2019
APPROVAL OF MINUTES**

On a motion by Abrams, seconded by Mayne, the following resolution was

ADOPTED by ROLL CALL VOTE

Abrams	AYE
Corbin	AYE
Head	ABSENT
Mayne	AYE
Walker	AYE

Discussion: Organizational – Resolution #3-2019 Appointing Town Attorney: Supervisor Corbin to follow up with attorney on travel compensation.

Organizational – Committees – Change Public Safety Committee from HEAD/MAYNE to MAYNE/HEAD.

Organizational – Committees - Change Comprehensive Planning Committee from ABRAMS/MAYNE to MAYNE/ABRAMS.

Resolved that the minutes of January 14, 2019 Organizational be approved with corrections as noted above and January 14, 2019 Regular be approved as presented.

REPORTS OF TOWN OFFICIALS

Planning

- Public Hearing scheduled for March 7, 2019 on proposed subdivision for Visentin on McIntyre Road.
- Town of Hamilton Planning Board to hold public hearing on February 12, 2019 on proposed subdivision for a property located at 8381 Larkin Rd, Hubbardsville, NY.
- Planning Board is reviewing plans for a major subdivision for White on Skaneateles Turnpike.
- Planning Board members to attend training on March 14, 2019 in Morrisville. Topic: “Distressed & Abandoned Properties: Dealing with the Problem Head-On”.
- Next meeting scheduled for Thursday, March 7, 2019.

Town Clerk/Tax Collector

- Town Clerk Perretta presented the Town Clerk monthly report for January 2019 with total disbursement of \$1,077.50.
- Notice received from NYSEG advising that tree and brush work to start soon in our area. Work to be done by Asplundh Tree Experts.
- Town Clerk Perretta requests permission to attend the Town Clerk’s Association Regional Educational Seminar to be held on March 11, 2019 in Cazenovia. Topic: “Retirement Reporting”.
- Tax Collector Perretta reported that a total of \$1,219,798 has been remitted to the Town Supervisor. This represents the total share due the Supervisor for 2019 collections.

Supervisor

- Supervisor Corbin presented his monthly report.

Highway

- Highway Committee met with Highway Superintendent Owens to review bills and coding.
- Proposal to purchase a new 2019 loader with trade-in of 2017 loader.
- Roof vents replaced on Town Garage.
- Reviewed flyer on spring maintenance services. May outsource this.
- Reviewing options for sand vs stone dust to improve quality of winter road maintenance.
- Pumping of holding tanks is getting costly. Looking into options to eliminate this cost (i.e. oil separator).
- Uniform costs continue to increase. Bookkeeper Wilcox to look into what other Town's are paying.
- Councilman Abrams contacted Eagle Associates regarding when the salt shed cover would be replaced. The company needs 3 (three) consecutive days with wind speeds of 10 mph or less to schedule. They will contact him when they have a window of time that works.
- A list of debt service for equipment has been completed. A complete inventory list is being worked on.
- Highway Supt. Owens reported that the recent changes in weather/temperature are taking a toll on the dirt roads.

Town Attorney (Tina Weyland-Smith)

- No report.

Buildings/Insurance

- Councilman Mayne reported that the hot water heater hasn't been working at the Town Hall. The model is obsolete and no parts are available. A new one has been ordered. Don Brown will install it.
- Several shingles are gone off the west side of the Town Hall. Will look into costs to replace.
- Exit signs with emergency lighting need to be purchased and installed at the Town Hall.
- Discussion on replacement of doors and Town Clerk's Office window at the Town Hall.

Rules/Special Districts

- No report.

Finance

- Supervisor Corbin gave a summary of the balance sheet.
- Finance Committee to audit Town Justice and Town Clerk records on February 18, 2019 at 10:00 am at the Town Hall.

Parks

- No report.

Safety

- No report

Comprehensive Planning Committee

- Next meeting scheduled for Thursday, February 14, 2019 at the Town Hall at 7:00 pm.

Codes Enforcement

- No report.
- A Codes Workshop is scheduled for Monday, February 18, 2019 at 1:00 pm at the Town Hall. Town Board provided with Building Ordinance, Local Law 1 of 1988 Prohibiting the Operation of Dumps and Dumping, and Local Law 1 of 1994 Providing for Licensing and Regulating Automobile Graveyards and Junkyards for review.

Dog Control Officer

- No report.

Justice Court

- February receipts totaled \$2,380.
- Court is held at 7 pm on regular court nights. On DA nights, Traffic cases are at 3:00 pm and Penal cases are at 4:00 pm.
- Court session for Tuesday, February 12, 2019 is cancelled due to impending storm.

Town Hall Improvement Committee

- No report.

Historian

- The Historical Society meets on the 4th Tuesday of each month.
- Donna Tanney's daughter has a book out on the Waterman School District. It is loaded with historical information.
- Regular meetings and hours will resume in April. The Historical Society is open on Wednesdays and Saturdays from 1:00 pm to 3:00 pm and other times by appointment.
- The Society will be inviting members from other Historical Societies to speak at Brookfield Historical Society meetings.
- All are asked and encouraged to attend a meeting when possible.

RESOLUTION 40-2019

AUTHORIZE PLANNING BOARD CHAIRMAN TO ATTEND 2019 NYS PLANNING FEDERATION CONFERENCE

On a motion by Abrams, seconded by Mayne the following resolution was

ADOPTED by ROLL CALL VOTE

Abrams	AYE
Corbin	AYE
Head	ABSENT
Mayne	AYE
Walker	AYE

Resolved that Planning Board Chairman, Daniel McCoach is hereby authorized to attend the 2019 NYS Planning Federation conference to be held April 28 – April 30, 2019 at the Sagamore Resort, Bolton Landing, NY.

RESOLUTION 41-2019

REAPPOINT CHARLES BLOOD TO BOARD OF ASSESSMENT REVIEW

On a motion by Abrams, seconded by Walker, the following resolution was

ADOPTED by ROLL CALL VOTE

Abrams	AYE
Corbin	AYE
Head	ABSENT
Mayne	AYE
Walker	AYE

BE IT RESOLVED, the Town Board of the Town of Brookfield hereby appoints Charles Blood to succeed himself to a five (5) year term of office on the Board of Assessment Review; and

BE IT FURTHER RESOLVED, his term of office will be effective retroactive to October 1, 2018 and terminate five (5) years later on September 30, 2023.

RESOLUTION 42-2019

AUTHORIZE TOWN CLERK TO ADVERTISE FOR BIDS FOR NECESSARY TOWN HALL REPAIRS/IMPROVEMENTS

On a motion by Abrams, seconded by Mayne, the following resolution was

ADOPTED by ROLL CALL VOTE

Abrams	AYE
Corbin	AYE
Head	ABSENT

Mayne AYE
Walker AYE

RESOLUTION 43-2019

AUTHORIZE TOWN CLERK, DEPUTY TOWN CLERK AND A BOARD MEMBER TO ATTEND THE 2019 NYS TOWN CLERKS ASSOCIATION CONFERENCE

On a motion by Walker, seconded by Mayne, the following resolution was

ADOPTED by ROLL CALL VOTE

Abrams AYE
Corbin AYE
Head ABSENT
Mayne AYE
Walker AYE

Resolved that Town Clerk Perretta, Deputy Town Clerk Woolsey and Councilman Abrams are hereby authorized to attend the 2019 NYS Town Clerks' Association Conference to be held May 5 – May 8, 2019 at the Marriott Syracuse Downtown, Syracuse, NY.

RESOLUTION 44-2019

DESIGNATING POLLING PLACES FOR TOWN OF BROOKFIELD FOR 2019

On a motion by Abrams, seconded by Walker, the following resolution was

ADOPTED by ROLL CALL VOTE

Abrams AYE
Corbin AYE
Head ABSENT
Mayne AYE
Walker AYE

BE IT RESOLVED, the following places are designated as polling places for the Town of Brookfield for the year 2019:

Dist #1 Leonardsville Fire House
Dist #2 Brookfield Town Hall Building
Dist #3 North Brookfield Fire House

**RESOLUTION 45-2019
AUTHORIZE ATTENDANCE TO 'DISTRESSED & ABANDONED PROPERTIES'
TRAINING**

On a motion by Abrams, seconded by Mayne, the following resolution was

ADOPTED by ROLL CALL VOTE

Abrams	AYE
Corbin	AYE
Head	ABSENT
Mayne	AYE
Walker	AYE

Resolved that Planning Board members and Supervisor Corbin are hereby authorized to attend the Distressed & Abandoned Properties training seminar to be held March 14, 2019 at the STUAC Theater, Morrisville State College, Morrisville, NY.

**RESOLUTION 46-2019
AUTHORIZE TOWN CLERK TO ATTEND TOWN CLERKS' REGIONAL
EDUCATION SEMINAR**

On a motion by Abrams, seconded by Walker, the following resolution was

ADOPTED by ROLL CALL VOTE

Abrams	AYE
Corbin	AYE
Head	ABSENT
Mayne	AYE
Walker	AYE

Resolved that Town Clerk, Sherry Perretta is hereby authorized to attend the Town Clerks' Regional Education Seminar to be held March 11, 2019 at the Hampton Inn, Cazenovia, NY.

RESOLUTION 47-2019

AUTHORIZE TRANSFER OF FUNDS FROM GENERAL FUND MONEY MARKET(A201) ACCOUNT TO EQUIPMENT CAPITAL RESERVE(DA231) ACCOUNT IN THE AMOUNT OF \$20,000

On a motion by Abrams, seconded by Walker, the following resolution was

ADOPTED by ROLL CALL VOTE

Abrams	AYE
Corbin	AYE
Head	ABSENT
Mayne	AYE
Walker	AYE

Resolved that the Town Board of the Town of Brookfield hereby authorizes a transfer of funds FROM General Fund Money Market (A201) account TO Equipment Capital Reserve (DA231) account in the amount of \$20,000 (twenty thousand dollars).

RESOLUTION 48-2019

MODIFY THE 2019 TOWN OF BROOKFIELD TOWN BUDGET

On a motion by Abrams, seconded by Mayne, the following resolution was

ADOPTED by ROLL CALL VOTE

Abrams	AYE
Corbin	AYE
Head	ABSENT
Mayne	AYE
Walker	AYE

Resolved that the 2019 Town of Brookfield Town Budget be and hereby is modified as follows:

FUND: A

Code	Description	From:	To:	Difference:
A1170	Franchise Fees Revenue	0	3,348	3,348
A2770	<i>Franchise Fees Revenue</i>	3,348	0	(3,348)

FUND: DA

Code	Description	From:	To:	Difference:
DA5130.2	Machinery Equipment	12,623	37,493.79	24,870.79

DA5031	Interfund Transfer (Use of Reserve)	0	24,870.79	24,870.79
---------------	--	----------	------------------	------------------

RESOLUTION 49-2019

AUTHORIZE HIGHWAY SUPERINTENDENT TO PURCHASE A 2019 LOADER WITH TRADE-IN OF 2017 LOADER

On a motion by Abrams, seconded by Walker, the following resolution was

ADOPTED by ROLL CALL VOTE

Abrams	AYE
Corbin	AYE
Head	ABSENT
Mayne	AYE
Walker	AYE

Resolved that the Town Board of the Town of Brookfield hereby authorizes Highway Superintendent Owens to purchase a 2019 Caterpillar 930M Loader for the sum of \$155,696.00 (one hundred fifty-five thousand six hundred ninety-six dollars) less a trade-in value of \$131,578.00 (one hundred thirty-one thousand five hundred seventy-eight dollars) for a 2017 Caterpillar 930M loader for a total purchase price of \$24,118.00 (twenty-four thousand one hundred eighteen dollars).

RESOLUTION 50-2019

AUTHORIZE PAYMENT FOR 2019 CATERPILLAR 930M LOADER

On a motion by Walker, seconded by Mayne, the following resolution was

ADOPTED by ROLL CALL VOTE

Abrams	AYE
Corbin	AYE
Head	ABSENT
Mayne	AYE
Walker	AYE

Resolved that the Town Board of the Town of Brookfield hereby authorizes payment to Milton CAT for a new 2019 Caterpillar 930M Loader in the amount of \$24,118.00

RESOLUTION 51-2019

AUDIT OF CLAIMS

On a motion by Abrams, seconded by Mayne, the following resolution was

ADOPTED by ROLL CALL VOTE

Abrams	AYE
Corbin	AYE
Head	ABSENT
Mayne	AYE
Walker	AYE

Resolved that the Supervisor's bills be paid on Abstracts #2-19 in the following amounts:

General Fund	No. 16 - 40	\$ 198,224.61
Highway Fund	No. 13 - 28	\$ 71,961.69
Paid Prior to Audit		\$ 36,403.95

PUBLIC COMMENT:

D. Weaver – concerns with dumping of trash, etc and covering with fill on Amish-owned properties in the Town.

D. Weaver – concerns over many buildings/structures not being on the tax roll.

E. Stalter – comment that enforcement of codes regulations is important.

On a motion by Abrams and seconded by Walker, the meeting was adjourned at 8:50 pm.
Carried unanimously.