

A REGULAR meeting of the Town Board of the Town of Brookfield, County of Madison, State of New York was held at the North Brookfield Firehouse, North Brookfield, NY on April 8, 2019.

PRESENT:	Supervisor	Loren Corbin
	Councilman	Clinton Abrams
	Councilman	Dewitt Head ABSENT
	Councilman	Joseph Walker
	Councilman	Jefferson Mayne
	Town Clerk	Sherry Perretta
	Highway Supt.	Paul Owens
	Town Attorney	Tina Weyland-Smith ABSENT

OTHERS PRESENT: approximately 20 guests

Supervisor Corbin called the meeting to order at 7:00 pm with the Pledge to the Flag.

RESOLUTION 64-2019
APPROVAL OF MINUTES

On a motion by Abrams, seconded by Mayne, the following resolution was

ADOPTED by ROLL CALL VOTE

Abrams	AYE
Corbin	AYE
Head	ABSENT
Mayne	AYE
Walker	AYE

Resolved that the minutes of March 11, 2019 Regular meeting be approved as presented.

REPORTS OF TOWN OFFICIALS

Planning

- Members attended training in March.
- Chairman McCoach to attend Planning Federation training conference in April.
- Next meeting scheduled for Thursday, May 2, 2019.

Town Clerk/Tax Collector

- Town Clerk Perretta presented the Town Clerk monthly report for March 2019 with total disbursement of \$618.00.
- Tax Collector Perretta gave an update on tax collection for 2019.
- Email from Office of State Comptroller on Town Finance Schools to be held in May 2019.

- Letter from Upstate University Hospital regarding Mobile Mammography Van services to be available in 8 counties: Onondaga, Oneida, Oswego, Madison, Herkimer, Jefferson, St. Lawrence and Lewis.
- Letter of resignation received from DCO Jodi Hawes effective April 1, 2019.

RESOLUTION 65-2019

ACCEPT DCO RESIGNATION FROM JODI HAWES EFFECTIVE 04/01/2019

On a motion by Walker, seconded by Mayne, the following resolution was

ADOPTED by ROLL CALL VOTE

Abrams	AYE
Corbin	AYE
Head	ABSENT
Mayne	AYE
Walker	AYE

BE IT RESOLVED that the Town Board of the Town of Brookfield hereby regretfully accepts the resignation of Jodi Hawes as DCO effective 04/01/2019 and thanks her for her service to the Town of Brookfield.

Supervisor Corbin read a Letter of Interest in the position of Dog Control Officer received from Gordon Baker. Supervisor Corbin introduced Mr. Baker and allowed him the floor for discussion. Mr. Baker has been a DCO for the Town of Nelson since 2009 and is currently serving as Dog Control Officer in Town of Eaton, Village of Morrisville, Town & Village of Cazenovia, Town of Lebanon, Town of Fenner, Town of Lincoln and Town of Hamilton as well. He does not have other employment outside of these DCO positions. He has completed training in Animal Control and Animal Cruelty Investigations.

RESOLUTION 66-2019

APPOINT A DOG CONTROL OFFICER FOR TOWN OF BROOKFIELD FOR 2019

On a motion by Walker, seconded by Abrams, the following resolution was

ADOPTED by ROLL CALL VOTE

Abrams	AYE
Corbin	AYE
Head	ABSENT
Mayne	AYE
Walker	AYE

WHEREAS, Section 119 of the Agriculture and Markets Law permits the Town Board to create the position of Dog Control Officer and appoint one or more persons thereto, and

WHEREAS, the Town Board of the Town of Brookfield has accepted the resignation of Jodi Hawes as DCO effective 04/01/2019;

NOW THEREFORE, BE IT RESOLVED, that Gordon Baker be and hereby is appointed as Dog Control Officer for the Town of Brookfield effective immediately for an indefinite term to be reviewed annually and removable at the pleasure of the Town Board, and

BE IT FURTHER RESOLVED, he/she will be compensated annually at a figure of \$2,750.00 per year, payable monthly, plus 58 cents per mile for the year 2019 for necessary mileage with approval of the town board via voucher submitted with monthly report.

The following bids were received for Mowing/Trimming/Maintenance of Town Parks for 2019:

FROM	PARK(s)	BID/SPECS
Mowing&More Lawn Maintenance	Leonardsville	\$ 200.00/month
48 South Street	Whitford Park	\$ 200.00/month
West Winfield, NY 13491	Academy Rd	\$ 980.00/month
315-790-8620	North Brookfield	\$1,150.00/month
Wilcox Property Management, LLC	North Brookfield	\$3,800.00/season
542 Craigfoot Rd	Leonardsville Park	\$1,600.00/season
Waterville, NY 13480		
Brookfield Town Park Committee	Academy Road	Volunteer
Ronald Whitford	Whitford Park	Volunteer

RESOLUTION 67-2019

AWARD MOWING/TRIMMING/MAINTENANCE OF TOWN PARKS FOR 2019

On a motion by Abrams, seconded by Walker, the following resolution was

ADOPTED by ROLL CALL VOTE

Abrams	AYE
Corbin	AYE
Head	ABSENT
Mayne	AYE
Walker	AYE

Resolved that the Town Board of the Town of Brookfield hereby authorizes that Mowing/Trimming/Maintenance of Town Parks for 2019 be awarded as follows:

Leonardsville Park	Wilcox Property Management LLC	\$1,600
Academy Road Park	Brookfield Park Committee	Volunteer
North Brookfield Park	Wilcox Property Management LLC	\$3,800
Whitford Park	Ronald Whitford	Volunteer

Supervisor

- Supervisor Corbin presented his monthly report. Copy is attached hereto.
- The Town Building Ordinance and Local Law #1 of 1994 are being reviewed for changes/updates. Supervisor Corbin would like to schedule a Codes Workshop for April 15, 2019 at 8:00 am with full board attendance. Board agreed.
- The pending motion against Kabana has been rescheduled for April 12, 2019 at 10:00 am.
- No update on pending Richter case. Supervisor submitted 5 dates in March for a meeting to discuss the issues. No response has been received.
- Supervisor Corbin reported that the Unified Court System Security Assessment was completed on March 15, 2019. Supervisor Corbin, Councilman Abrams, Judge Rhodes and Court Clerk Woolsey were all present.
- Supervisor Corbin, Councilman Abrams and Highway Supt. Owens met with a representative from Cintas on April 2, 2019 to discuss better pricing options for the highway uniforms.
- Supervisor Corbin and Bookkeeper Wilcox are working on a draft plan for purchasing highway equipment moving forward that will tie directly to the current debt service.
- Madison County Courthouse Commemoration Celebration to be held on Saturday, May 25, 2019 at the Courthouse in Wampsville, NY.

Highway

- Highway Committee met with Highway Superintendent Owens on April 2nd to review the Chase Road issue.
- Highway Committee met with Highway Superintendent Owens on April 3rd to review the monthly bills.
- Supervisor Corbin and Highway Supt. Owens compiled a list of problem street lights. Town Clerk Perretta to report the outages.
- Highway Supt. Owens to follow up on new exit signs and information on a kill switch for the fuel system.
- Highway Supt. Owens provided quotes from Suit-Kote for patch material and paving quotes needed for 284 agreement.

Town Attorney (Tina Weyland-Smith)

- No report.

Buildings/Insurance

- Exit signs are in place at Town Hall. Finish work is necessary.

Rules/Special Districts

- No report.

Finance

- Supervisor Corbin gave a summary of the balance sheet.

Parks

- Academy Road Park is open and water is on. Little League teams are practicing. Little League Opening Day ceremonies are scheduled for May 4, 2019.

Safety

- No report

Comprehensive Planning Committee

- Next meeting scheduled for Thursday, April 18, 2019 at the Town Hall at 7:00 pm.

Codes Enforcement

- No report.

Dog Control Officer

- No report.

Justice Court

- March receipts totaled \$3,863.00.
- Justice Rhodes gave an overview of the Unified Court System Security Assessment. She is looking into quotes/estimates for issues that need to be addressed.
- Justice Rhodes will be submitting request for Board approval to apply for JCAP grant funding when available. JCAP provides up to \$30,000 annually in grant funding for Court needs.

Town Hall Improvement Committee

- No report.

Historian

- The Historical Society meets on the 4th Tuesday of each month.

RESOLUTION 68-2019

AUDIT OF CLAIMS

On a motion by Walker, seconded by Abrams, the following resolution was

ADOPTED by ROLL CALL VOTE

Abrams	AYE
Corbin	AYE
Head	ABSENT
Mayne	AYE
Walker	AYE

Resolved that the Supervisor's bills be paid on Abstracts #4-19 in the following amounts:

General Fund	No. 64 - 77	\$ 8,652.27
Highway Fund	No. 45 - 65	\$ 22,178.72
Paid Prior to Audit	No. 14 - 21	\$ 9,394.88

PUBLIC COMMENT:

M. Rhodes – question on Town Junk Days. Highway Supt. Owens expects to hold later in May.

M. Rhodes – question rolling of patch on Doyle Rd.

D. Newsom – large potholes near Mikuszewski's on Gorton Lake Road – dangerous situation.

D. Weaver – question on Chase Rd - length of road is .47 miles – with a car this goes right to the turnaround.

R. Owen – concern that Doyle Rd is seasonal and if a new home should be built, will Town have to expend funds to rebuild it

On behalf of the Town Board, Supervisor Corbin expressed thanks to Karen Beehm for refreshments and the North Brookfield Fire Dept. for the use of the firehouse.

On a motion by Abrams and seconded by Walker, the meeting was adjourned at 8:22 pm.
Carried unanimously.