

A REGULAR meeting of the Town Board of the Town of Brookfield, County of Madison, State of New York was held at the Leonardsville Fire House, Leonardsville, NY on June 10, 2019.

PRESENT:	Supervisor	Loren Corbin
	Councilman	Clinton Abrams
	Councilman	Dewitt Head
	Councilman	Joseph Walker
	Councilman	Jefferson Mayne
	Town Clerk	Sherry Perretta
	Highway Supt.	Paul Owens
	Town Attorney	Tina Weyland-Smith ABSENT

OTHERS PRESENT: approximately 10 guests

Supervisor Corbin called the meeting to order at 7:00 pm with the Pledge to the Flag.

**RESOLUTION 77-2019  
APPROVAL OF MINUTES**

On a motion by Abrams, seconded by Walker, the following resolution was

ADOPTED by ROLL CALL VOTE

Abrams	AYE
Corbin	AYE
Head	AYE
Mayne	AYE
Walker	AYE

Resolved that the minutes of May 13, 2019 Regular be approved with the following changes and minutes of May 22, 2019 Special be approved as presented.

Correct Junk Days under Highway to read as follows:

From: Junk Days will be held Friday, **June** 17<sup>th</sup> from 8 – 2 and Saturday, **June** 18<sup>th</sup> from 8 – 12.

To: Junk Days will be held Friday, **May** 17<sup>th</sup> from 8 – 2 and Saturday, **May** 18<sup>th</sup> from 8 – 12.

**REPORTS OF TOWN OFFICIALS**

**Planning**

- Next meeting scheduled for **Tuesday**, July 9, 2019.
- A public hearing will be held Tuesday, July 9, 2019 at 7:00 pm.

- Question on setbacks, etc. Should be in State Code.
- Survey of property near Rod & Gun Club shows what could be an old road. Clarification requested.

### **Town Clerk/Tax Collector**

- Town Clerk Perretta presented the Town Clerk monthly report for May 2019 with total disbursement of \$780.50.
- Letter from Hospice on Annual Fund Drive.
- Curtis Lumber to hold Annual Pet-A-Palooza Saturday, June 15 at various locations.

### **Supervisor**

- Supervisor Corbin presented his monthly report.
- Clarification on trucks – They were all financed as purchases NOT leases.
- Still looking into options for Court security on DA nights.
- Should Court hold DA nights monthly due to volume of cases?
- Town will not be purchasing the Goedeker property.
- Bid received for Town Hall Repairs.
- Machinery Contractual line continues to be an issue. Currently over budget by \$6,105.54. This does not include claims to be approved tonight.
- Reminder on Democratic Primary to be held June 25, 2019. Polls open from 12:00 pm to 9:00 pm.
- Due to current issues with budget, a Local Law to override the Tax Cap may be necessary for the 2020 Budget. Board will address this later in the budget process.
- A 5 year plan to allow equipment purchases was discussed. A resolution will be introduced tonight to authorize the Highway Supt. to solicit bids for a new truck.
- Supervisor Corbin and Councilman Abrams will be meeting with the Town Attorney, the Richter's and their attorney on June 13, 2019 at 10:00 am to discuss the Richter case.

### **Highway**

- Highway Committee met with Highway Superintendent Owens to review bills and coding.
- New Cintas contract to be signed. Town will get credit retroactive to April for incorrect pricing.
- Truck issues continue.
- Fair Board requested use of grader for the race track. Highway Supt. and Highway Committee made decision to decline due to age and condition of grader and lack of parts availability.
- Request from landowner to abandon Clark Rd.
- Question status on new computer/printer installation at Town Barn. Computer is ready to install. Town Clerk Perretta to pull necessary files from old computer and transfer to new. Printer to be installed once new computer is up and running.
- The County will be running the weed harvester at Gorton Lake this month.
- Highway Supt. Owens asked for permission to bid on a used grader located in Tully. It is parts compatible with the current grader and has less hours. Board agreed.

**Town Attorney (Tina Weyland-Smith)**

- No report.

**Buildings/Insurance**

- Town Clerk presented bid proposal from Smith Home Improvement for Town Hall repairs.

**RESOLUTION 78-2019**

**AWARD BID FOR TOWN HALL REPAIRS**

On a motion by Abrams, seconded by Head, the following resolution was

**ADOPTED by ROLL CALL VOTE**

Abrams	AYE
Corbin	AYE
Head	AYE
Mayne	AYE
Walker	AYE

Resolved that the Town Board of the Town of Brookfield hereby authorizes that bid for necessary Town Hall repairs be awarded as follows:

Smith Home Improvement	\$8,650.00
3202 Gorton Lake Road	
West Edmeston, NY 13485	

Discussion: Board agreed to pay \$5,000 upfront for materials deposit. Invoice to be added to abstract and appropriated from A1620.4 Buildings Contractual. Contractor added addendum to bid as follows:

“Should contractor default on work promised as outlined in original proposal, a full reimbursement to the Town for all supplies purchased will be the full responsibility of the contractor.”

**Rules/Special Districts**

- No report.

**Finance**

- Supervisor Corbin gave a summary of the balance sheet.

**Parks**

- North Brookfield Park is open and Little League games have started.
- Request for ballfield mix for North Brookfield Park. Highway Supt. to deliver it.
- Request to have Highway Dept. roll outfield at North Brookfield Park when available.
- Necessary repairs to the swing set per NYMIR Risk assessment to be done.
- Brookfield Park: Boys Little League in 2<sup>nd</sup> place. Girls Little League in playoffs.

- Brookfield Park Fun Day was held on Saturday, June 8<sup>th</sup>. They had an auction and a chicken BBQ. Softball tournaments were held. Approximately \$2,400 was raised after expenses.

### **Safety**

- No report

### **Comprehensive Planning Committee**

- Next meeting scheduled for Thursday, June 13, 2019 at the Town Hall at 7:00 pm.
- Surveys are printed. 1,000 surveys will be mailed sometime in September. Committee is requesting 2,000 stamps for the mailing. Invoice to be added to abstracts for approval tonight.

### **Codes Enforcement**

- Town Clerk presented report.

### **Dog Control Officer**

- Town Clerk presented report.

### **Justice Court**

- April receipts totaled \$3,335.00. The Town's share was \$637.00.

### **Town Hall Improvement Committee**

- Meeting held June 3, 2019. This will be a long process.

### **Historian**

- The Historical Society meets on the 4<sup>th</sup> Tuesday of each month.
- BCS 4<sup>th</sup> grade class visited the Giles School.
- Two 4<sup>th</sup> grade classes from Waterville Central School will be visiting on June 18<sup>th</sup>. Diane Bootie will be assisting with that event.
- The Town Wide Yard Sales are scheduled for June 21, 22 and 23. The Historical Society will be participating on June 22.
- Frankfort Hill School was restored. There is a video of the restoration available. Dr. Burhyte, a doctor who resided and practiced in Brookfield for a time, attended this school.
- Article in Waterville Times regarding eyesore homes. Assistance in removing them may be available through Greater Mohawk Valley Land Bank.
- Offer to Town Hall Improvement Committee regarding moving the Methodist Church on Church St down to the Highway Barn and use for a new Town Hall. The Methodist Church is owned by the Historical Society.

**RESOLUTION 79-2019**

**AUTHORIZE HIGHWAY SUPT. TO ADVERTISE FOR BIDS FOR PURCHASE OF A NEW TRUCK AS PER SPECS PROVIDED**

On a motion by Abrams, seconded by Head, the following resolution was

ADOPTED by ROLL CALL VOTE

Abrams	AYE
Corbin	AYE
Head	AYE
Mayne	AYE
Walker	AYE

WHEREAS, the Town of Brookfield Highway Superintendent has requested the Town Board to consider purchasing a new truck; and

WHEREAS, the Town of Brookfield Highway Superintendent has provided specifications required to suit the needs of the Highway Department; and

WHEREAS, the Town Board has discussed possible financing options for the purchase of a new truck;

NOW THEREFORE BE IT RESOLVED that the Town Board of the Town of Brookfield does hereby authorize the Highway Superintendent to advertise for sealed bids for a new truck as per specifications provided with trade option included; and

BE IT FURTHER RESOLVED that sealed bids must be received in the office of the Town Clerk by 12:00 pm on Saturday, August 10, 2019 and

BE IT FURTHER RESOLVED that sealed bids will be opened at the regular monthly meeting of the Town Board of the Town of Brookfield to be held on Monday, August 12, 2019 at 7:00 pm at the North Brookfield Fire House.

**RESOLUTION 80-2019**

**MODIFY THE 2019 TOWN OF BROOKFIELD TOWN BUDGET**

On a motion by Head, seconded by Mayne, the following resolution was

ADOPTED by ROLL CALL VOTE

Abrams	AYE
Corbin	AYE
Head	AYE
Mayne	AYE
Walker	AYE

Resolved that the 2019 Town of Brookfield Town Budget be and hereby is modified as follows:

**FUND: A**

<b>Code</b>	<b>Description</b>	<b>From:</b>	<b>To:</b>	<b>Difference:</b>
A5010.4	Hwy Sup't Contractual	1,100	1,200	100
A1990.4	<i>Contingent Account</i>	13,675	13,575	(100)

**FUND: DA**

<b>Code</b>	<b>Description</b>	<b>From:</b>	<b>To:</b>	<b>Difference:</b>
DA5130.2	Machinery Equipment	188,319	190,719	2,400
DA5130.4	Machinery Contractual	50,000	60,000	10,000
<b>DA2300</b>	<b>Services for Other Gov'ts</b>	<b>140,000</b>	<b>152,400</b>	<b>12,400</b>

**RESOLUTION 81-2019  
AUDIT OF CLAIMS**

On a motion by Abrams, seconded by Walker, the following resolution was

ADOPTED by ROLL CALL VOTE

Abrams	AYE
Corbin	AYE
Head	AYE
Mayne	AYE
Walker	AYE

Resolved that the Supervisor's bills be paid on Abstracts #6-19 in the following amounts:

General Fund	No. 97 - 120	\$ 11,414.80
Highway Fund	No. 85, 88 - 100	\$ 28,886.12
Paid Prior to Audit	No. 30 - 36	\$ 24,474.80

**RESOLUTION 82-2019**

**AUTHORIZE HIGHWAY SUPERINTENDENT TO PURCHASE A USED GRADER**

On a motion by Head, seconded by Mayne, the following resolution was

ADOPTED by ROLL CALL VOTE

Abrams	AYE
Corbin	AYE
Head	AYE
Mayne	AYE
Walker	AYE

Resolved that the Town Board of the Town of Brookfield hereby authorizes Highway Superintendent Owens to purchase a used grader through Auctions International for a sum not to exceed \$10,000.00 (ten thousand dollars).

**PUBLIC COMMENT:**

E. Stalter – comments on paper bag ban.

E. Stalter – comments on Madison County Courthouse celebration/dedication event.

C. Abrams – commented on meeting with Corey Mosher, a representative with Senator May's office. Good discussion was had. Another meeting to be planned later this year.

L. Corbin – comments regarding increase in wages for Senate and Assembly. A Supreme Court judge ruled that the proposed salary cap was unconstitutional.

On a motion by Abrams and seconded by Walker, the meeting was adjourned at 9:04 pm.  
Carried unanimously.